DISABILITIES SERVICES (ADA) POLICY

Overview: This policy provides the guidelines for the provision of services to users with disabilities.

Contents:
A. Definitions
B. Policy Statement
C. Process/Procedure
D. Contact Information
E. Resources

A. Definitions.

Disability: A physical or mental impairment that substantially limits one or more major life activities such as walking, seeing, hearing, speaking, breathing, learning, and working.

B. Policy.

The University Library provides services and assistance to Library patrons with disabilities. The Library supports the Disability Policy of Regent University to “fully and completely comply with the Americans with Disabilities Act of 1990 (ADA), the Rehabilitation Act of 1973, and Americans with Disabilities Amendments Act of 2008, to the extent that they apply to the university.”

C. Process/Procedure.

C.1 Reference librarians and Access Services staff will assist patrons with disabilities. Services include help with using the Library Catalog, databases, the Internet, microforms, and other Library resources.

C.2 If a librarian is not available, such as when the Reference Desk is closed, Access Services staff may be of assistance to answer basic questions or retrieve one or two items. We encourage patrons with disabilities to make arrangements with a librarian or personal assistant ahead of time for extended service.

C.3 Librarians should provide equitable service that is as comparable as possible to services and/or resources available to the general student population.

C.4 Librarians are asked to be proficient regarding the use of the adaptive computer workstation located by the reference desk.

C.5 The Library follows the University's policy to permit service animals on campus to assist individuals who are disabled.
C.6 If an issue or question arises that pertains to disability services, please consult with the Dean of the University Library. The Dean will refer the issue to Student Services or other University departments when appropriate.

C.7 Information about building accommodations, equipment, and resources is available from the Library Services for Persons with Disabilities page listed in “Section F” (see section on resources below for a link).

D. Contact Information.

For information contact the Dean of the University Library or the Head of Access Services.

E. Resources.

Regent University Disability Services Page
Library Services for Persons with Disabilities
Library Selected Disability Resources

This policy was reviewed and approved by the university librarians on May 3rd, 2013.